

2025 STUDENT CALENDAR



Important dates – to be diarised

Office Hours are from 8 am to 4 pm Monday to Thursday. 8am to 3.30 pm Friday.

8 am to 12 noon Saturday (**payments and face to face lessons only**)

DATE	APRIL EXAMINATIONS	OCTOBER EXAMINATIONS
Examination registration begins	Thursday 3 February 2025	Thursday 1 August 2025
EXAMINATION REGISTRATION ENDS	Friday 7 March 2025	Friday 5 September 2025
Candidate Numbers available online	Tuesday 18 March 2025	Tuesday 16 September 2025
Examination Dates	31 March – 11 April 2025	6 – 17 October 2025
NB: Results available online	Monday 16 June 2025	Friday 12 December 2025
Presentation of Diplomas	In Harare Saturday 1 March 2025 For those who completed their Diploma during April & October 2024 Examinations.	In Harare Saturday 7 March 2026 NB: IPMZ will now conduct graduation ceremonies once annually in March. Those who will complete their Diploma in April & October 2025 will graduate in March 2026

***N.B.** Assignment Deadlines for Students writing **April 2025 Exams is Tuesday 11 February 2025.**

October 2025 Exams is Tuesday 15 July 2025.

Please note that you have to write 2 assignments per subject before writing examinations.

The assignments will contribute 30% of the Final Examination Mark.

Instructions to Students who wish to write examinations:-

Please read the full instructions in your modules.

- Payments for **annual subscription and for modules** in each subject to be written must be received by National Office **BEFORE** applying to write the examinations.
- An application form for examination registration can be downloaded from IPMZ website or collected from any of our IPMZ offices. Please either complete this form **or** write a letter requesting to write the examinations. The form or letter **MUST** arrive at the **National Office DURING THE EXAMINATION REGISTRATION PERIOD** and must contain the following:
 - Your **FULL NAME** and Membership number
 - The subjects you wish to write in full (i.e. not Training but Training Techniques or Management of Training).
 - Your chosen examination center (**Harare, Bulawayo, Gweru, Mutare**)**Payment in full must accompany the examination registration.**
- Dates of examination registration are inclusive. Do not delay your registration.
Failure to comply with these instructions may result in your registration being rejected.

Examination Timetable April 2025



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Monday 31 March	Human Resource Management	Safety, Health, and Wellness Payroll Management	Statistical Techniques for HR Analytics	Management
Tuesday 1 April	Employment Taxation Recruitment and Selection The Award	Management of Training Labour Economics	Strategic HRM	Organisation Development
Wednesday 2 April	Performance & Reward Management Principles of Economics	Data Visualisation Employment Relations	Financial Management	Change Management
Thursday 3 April	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Friday 4 April	Human Capital Planning People Analytics & Decision Making	Management Development Data Concept and Fundamentals of Programming	Marketing Management	Labour Productivity
Monday 7 April	Management Information Systems Organizational Development Analytics	Financial Accounting Financial Accounting for Human Resources Analytics		
Tuesday 8 April	Commercial Law Training Techniques	Industrial Psychology Human Resources Performance Analytics		
Wednesday 9 April	Research Methods	Law of Evidence Human Resources Metrics		
Thursday 10 April	Business Statistics	Principles of Risk Management Conciliation & Arbitration		
Friday 11 April	Labour Econometrics Payroll Accounting	Human Capital Planning Information Systems Employment Law		

Examination Timetable OCTOBER 2025



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Monday 6 October	Human Resource Management	Safety, Health, and Wellness Payroll Management	Statistical Techniques for HR Analytics	Management
Tuesday 7 October	Employment Taxation Recruitment and Selection The Award	Management of Training Labour Economics	Strategic HRM	Organisation Development
Wednesday 8 October	Performance & Reward Management Principles of Economics	Data Visualisation Employment Relations	Financial Management	Change Management
Thursday 9 October	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Friday 10 October	Human Capital Planning People Analytics & Decision Making	Management Development Data Concept and Fundamentals of Programming	Marketing Management	Labour Productivity
Monday 13 October	Management Information Systems Organizational Development Analytics	Financial Accounting Financial Accounting for Human Resources Analytics		
Tuesday 14 October	Commercial Law Training Techniques	Industrial Psychology Human Resources Performance Analytics		
Wednesday 15 October	Research Methods	Law of Evidence Human Resources Metrics		
Thursday 16 October	Business Statistics	Principles of Risk Management Conciliation & Arbitration		
Friday 17 October	Labour Econometrics Payroll Accounting	Human Capital Planning Information Systems Employment Law		