

2022 STUDENT CALENDAR



Important Dates – to be diarised

Office Hours are from 8 am to 4 pm Monday to Thursday. 8am to 3.30 pm Friday.

8 am to 12 noon Saturday (**payments and face to face lessons only**)

DATE	APRIL EXAMINATIONS	OCTOBER EXAMINATIONS
Examination registration begins	Monday 01 February 2022	Monday 1 August 2022
EXAMINATION REGISTRATION ENDS	Tuesday 2 March 2022	Friday 02 September 2022
Candidate Numbers available online	Monday 14 March 2022	Friday 09 September 2022
Examination Dates	04 April – 13 April 2022	03 – 12 October 2022
NB: Results available online	Wednesday 15 June 2022	Monday 12 December 2022
Presentation of Diplomas	<p>In Harare Saturday 5 March 2022</p> <p>In Bulawayo Saturday 12 March 2022</p> <p>For those who completed their Diploma during April & October 2021 examinations.</p>	<p>In Harare Saturday 04 March 2023</p> <p>In Bulawayo Saturday 11 March 2023</p> <p>NB: IPMZ will now conduct graduation ceremonies once annually in March. Those who will complete their Diploma in April & October 2022 will graduate in March 2023.</p>

***N.B.** Assignment Deadlines for Students writing April 2022 Exams is Tuesday 8 February 2022.

October 2022 Exams is Monday 18 July 2022.

Please note that you have to write 2 assignments per subject before writing examinations. The assignments will contribute 30% of the Final Examination Mark.

Instructions to Students who wish to write examinations:-

Please read the full instructions in your modules.

1. Payments for **annual subscription and for modules** in each subject to be written must be received by National Office **BEFORE** applying to write the examinations.
2. An application form for examination registration can be downloaded from IPMZ website or collected from any of our IPMZ offices. Please either complete this form **or** write a letter requesting to write the examinations. The form or letter **MUST** arrive at the **National Office DURING THE EXAMINATION REGISTRATION PERIOD** and must contain the following:
 - (a) Your **FULL NAME** and Membership number
 - (b) The subjects you wish to write in full (i.e. not Training but Training Techniques or Management of Training.
 - (c) Your chosen examination centre (**Harare, Bulawayo, Gweru, Mutare, Masvingo**)

Payment in full must accompany the examination registration, no refunds on examination fees.
3. Dates of examination registration are inclusive. Do not delay your registration. Failure to comply with these instructions may result in your registration being rejected.

Examination Timetable April 2022



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Monday 04 April	Human Resource Management	Safety, Health and Wellness	Business Statistics	Management
Tuesday 05 April	Recruitment and Selection Training Techniques	Management of Training Employment Law	Strategic HRM	Organisation Development
Wednesday 06 April	Performance & Reward Management	Employment Relations	Financial Management	Change Management
Thursday 07 April	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Friday 08 April	Human Capital Planning	Management Development	Marketing Management	Labour Productivity
Monday 11 April	Management Information Systems	Financial Accounting		
Tuesday 12 April	Commercial Law	Industrial Psychology		
Wednesday 13 April	Research Methods	Labour Economics		

Examination Timetable OCTOBER 2022



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Monday 03 October	Human Resource Management	Safety, Health and Wellness	Business Statistics	Management
Tuesday 04 October	Recruitment and Selection Training Techniques	Management of Training Employment Law	Strategic HRM	Organisation Development
Wednesday 05 October	Performance & Reward Management	Employment Relations	Financial Management	Change Management
Thursday 06 October	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Friday 07 October	Human Capital Planning	Management Development	Marketing Management	Labour Productivity
Monday 10 October	Management Information Systems	Financial Accounting		
Tuesday 11 October	Commercial Law	Industrial Psychology		
Wednesday 12 October	Research Methods	Labour Economics		